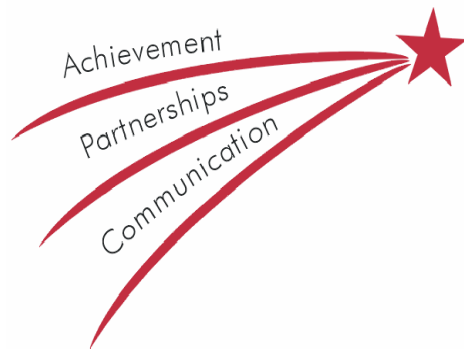


Pleasanton Unified School District



2021/22 Proposed Annual Budget Report

June 24, 2021
Board of Trustees Meeting

Pleasanton Unified School District



Business Services Memorandum

To: Board of Trustees

From: Ahmad Sheikholeslami, Assistant Superintendent of Business Service
Thomas Gray, Executive Director of Fiscal Services

Date: 6/24/2021

Re: 2021/22 Annual Budget Report

Executive Summary

Last year at this time we were facing a potential reduction of 10% in our Local Control Funding Formula (LCFF). Once all the dust was settled in late June 2020 and the State Enacted the 2020/21 Budget we were left with a 0% increase to our LCFF entitlement and through State and Federal resources we received one-time funds to navigate the new realities of educating students with a pandemic. As a result of the progress that has been made on the COVID pandemic front and Federal and State stimulus efforts, the State economic situation for 2020/21 was much better than forecasted and projections for 2021/22 are also favorable. Based on this much stronger than expected economic recovery the Governor's May Revise includes a 5.07% Cost of Living Adjustment (COLA). The State also took early action in Winter 2021 on the In-Person Instruction Grant and the Expanded Learning Opportunities Grant. The May Revise also includes additional one-time funds for pandemic-related impacts as well as a variety of proposed new initiatives and grants. While we await the final Enacted State Budget for 2021/22, staff has incorporated the most reliable assumptions of ongoing funding in the budget.

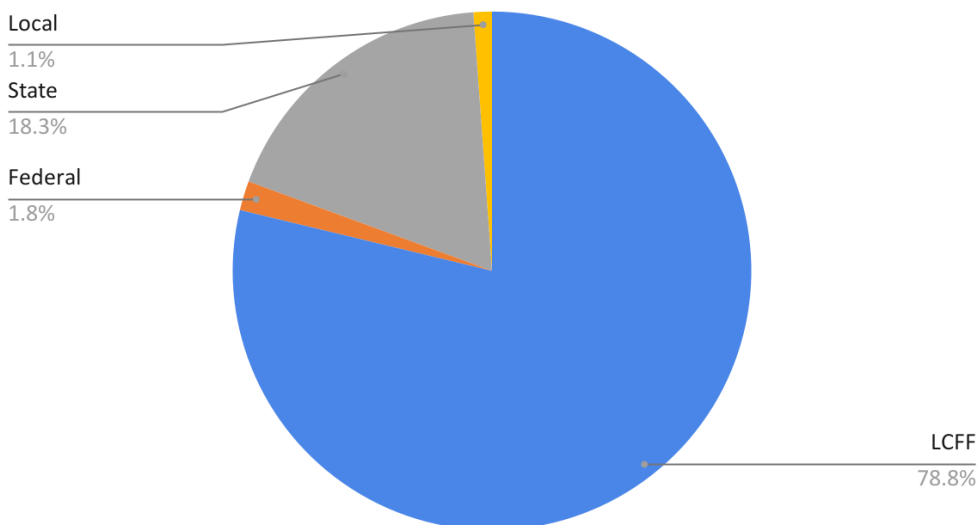
Adjustments will be made at either a 45 Day Budget Update or at the First Interim to reflect the State's Enacted Budget for 2021/22.

While the additional one-time funds will help address many of the immediate impacts of pandemic they also come with their own challenges of ramping up to provide much-needed services and to see these significant levels of new funding go away in a year or two-time span. Additionally, while the large COLA for 2021/22 is good news, the district is facing ongoing expenditure increases and declining enrollment which will erode into the additional LCFF funding.

The proposed 2021/22 Budget meets the required 3% reserves for economic uncertainties for the current fiscal year and through 2023/24 as required. The General Fund reserve including the undesignated/unappropriated balance will be 6.58% for 2021/22, 5.65% in 2022/23, and 5.19% in 2023/24.

The District's total proposed revenue for the 2021/22 Budget is \$180,278,313 of which about \$32.5M is in restricted revenues. The District is heavily dependent on State funding with the Local Control Funding Formula (LCFF) / Property Tax making up about 79% of the funding. It is important to note that while our local property tax base is strong it does not translate to additional monies to PUSD because local property tax only provides 56-58% of the LCFF with the State contributing the remaining portion.

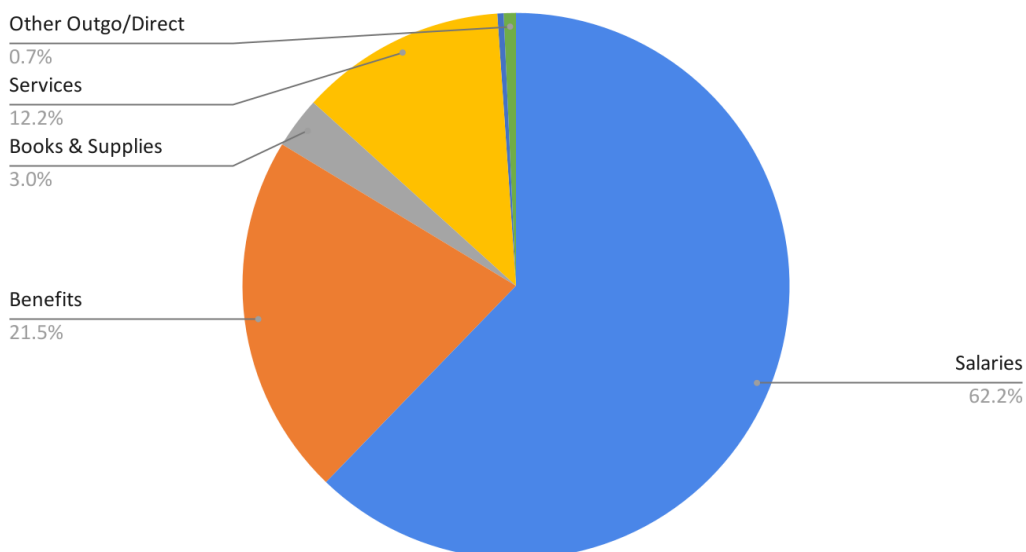
Pleasanton USD 2021/22 Revenue Sources



The 2021/22 Proposed Budget includes significant one-time restricted State grants related to impacts from the pandemic. The District's General Fund expenditures for

2021/22 are projected to be \$185,819,744 with about \$63M in restricted expenditures. About 84% of District expenditures are allocated to District personnel. There is a net planned \$5.5M of deficit spending partially as a result of carryover restricted funds from 2020/21 and ongoing increases in the unrestricted expenditures.

Pleasanton USD 2021/22 Expenditures



2021/22 Budget and Multi-Year Projection Assumptions

While the annual budget and updates provide important information for the current year's planning it is also extremely important to evaluate the District's multi-year budget planning to be able to assess the fiscal health of the District. The multi-year budgets are also part of the State budget submission requirement. The budget model includes the following key assumptions:

- **Enrollment and Average Daily Attendance (ADA)**

The LCFF formula is driven by the average daily attendance (ADA). The District historically has about a 97% attendance ratio to enrollment. As a result of the pandemic, school district funding ADA has been held harmless at 2019/20 levels for two fiscal years (2020/21 and 2021/22).

PUSD had an enrollment drop in 2019/20 and the enrollment for 2020/21 included another drop of about 400 students. Much of the current enrollment reductions may be attributable to the pandemic effects. Our current enrollment projections

for 2021/22 are indicating an additional enrollment decline of 200-400 students.

It is extremely difficult to anticipate how enrollment will change with improvements in the COVID pandemic situation. Statewide there has been a trend in declining enrollment and in this pandemic year statewide there was an overall enrollment reduction of 2.6%. Our latest demographic report (2020) continues to show declining enrollment for the next fiscal years from about 14,400 to 14,200 students. Each loss of 100 students equates to about \$1,000,000 of reduced LCFF revenues.

At the February 25 Board meeting, the Board approved the establishment of a Virtual Academy. This Virtual Academy can help retain and attract new students thus reducing the impact from the current and projected enrollment loss. The initial cost of this program should be evaluated in light of its long-term goal to retain and attract new students who will benefit from this alternative educational model.

PUSD Projected Enrollment and ADA						
	FY 18/19	FY 19/20	FY 20/21*	FY 21/22*	FY 22/23	FY 23/24
Total Enrollment	14,897	14,879	14,464	14,400	14,300	14,200
Grades	Average Daily Attendance ADA (LCFF Funding)					
TK-3	3,958	3,957	3,882	3,882	3752	3725.00
4-6	3,229	3,226	3,241	3,241	3132	3109.00
7-8	2,427	2,427	2,323	2,323	2245	2229.00
9-12	4,880	4,879	4,908	4,908	4733	4700.00
Total	14,495	14,490	14,355	14,355	13,862	13,763

* Hold Harmless ADA Year

- Local Control Funding Formula Factors (LCFF)**

The chart below shows the key LCFF assumption that drives funding. Critical to the estimated revenues are the projected Cost of Living Adjustment (COLA). As a result of the fiscal impacts from the pandemic, the State provided no COLA in 2020/21. With better than projected revenues in 2020/21 and improved forecast into 2021/22, the May Revise included a compounded and augmented LCFF COLA of 5.07% (2.31% for 2020-21, 1.7% for 2021-22, and plus on augmentation of 1% for ongoing fiscal pressures on districts). For select programs outside of LCFF the COLA would be either 4.07% or 1.7%. The district will be using the School Service of California and Department of Finance projections for COLA.

The unduplicated counts have been revised to reflect a decrease in the EL students by about 200 students from 2019/20 levels. In the fall of 2020, staff was concerned the unduplicated count would be less due to pandemic-related changes to the Free and Reduced Price Meal (FRPM) application process. However, the staff was able to do a strong outreach effort and use the Alternative Income Form to slightly increase our FRPM numbers. These efforts will need to continue as the 2021/22 fiscal year meals will be provided at no cost to all students with reimbursement from the federal program. With lower unduplicated enrollment the funding will remain flat even with the projected COLA increases.

Local Control Funding Formula Assumptions			
	FY 21/22*	FY 22/23	FY 23/24
Enrollment	14,400	14,300	14,200
LCFF ADA Funding	14,355	13,862	13,763
COLA	5.07%	2.48%	3.11%
Unduplicated as % Enrollment	16.59%	16.21%	16.00%
Grades K-3 \$/per Student	\$8,092	\$8,293	\$8,551
Grades 4-6 \$/per Student	\$8,214	\$8,418	\$8,680
Grades 7-8 \$/per Student	\$8,458	\$8,668	\$8,938
Grades 9-12 \$/per Student	\$9,802	\$10,045	\$10,357
K-3 Grade Span Adj \$/per Student	\$842	\$862	\$889
9-12 Grade Span Adj \$/per Student	\$255	\$261	\$269

- **Other Ongoing State Funding**

The District receives additional State funding outside of the LCFF. The two main sources of funding are the Lottery and the Mandated Block Grant. For the Lottery, the estimated revenue is \$199 per ADA. For the Mandated Block Grant, the current rate is \$32.79 per ADA for grades TK-8 and \$63.17 per ADA for grades 9-12.

SELPA Funding

The District projects to receive \$13.2M in SELPA funding for our students in special education. Total projected Special Education expenditures are \$34.5M and the unrestricted general fund contributes \$21.32M to cover Special Education costs. This contribution is about 10.6% higher than the prior year. For the 2021/22 Budget, the Governor has proposed to increase the base SELPA by about \$25 to a State average of \$650.31 per ADA which increases our Special Education funding by \$350K. The May Revise also included new funding for the Special

Education Early Intervention grant which for PUSD will be about \$425,000 of ongoing funding. While there may be some modifications to these proposals in the 2021/22 Enacted Budget we are confident that these funds will materialize and have been included in the 2021/22 Budget.

- **Federal**

Projected ongoing revenues for 2021/22 from Federal programs (Special Education) is about \$3M. This includes about \$300,000 in carryover from 2020/21 from the Comprehensive Coordinated Early Intervening Services (CCEIS) requirement.

The district has received and will be receiving additional one-time pandemic funding under the ESSER II and III. The majority of ESSER II funds have been expended. The district plans to use the ESSER III funds to extend the most important and effective programs developed with the Expanded Learning Opportunities Grant funds into the 2022/23 and 2023/24 school years. The ESSER III funds are being included in the Federal revenues in the 2022/23 fiscal year. Reference section under the one-time funds for additional information.

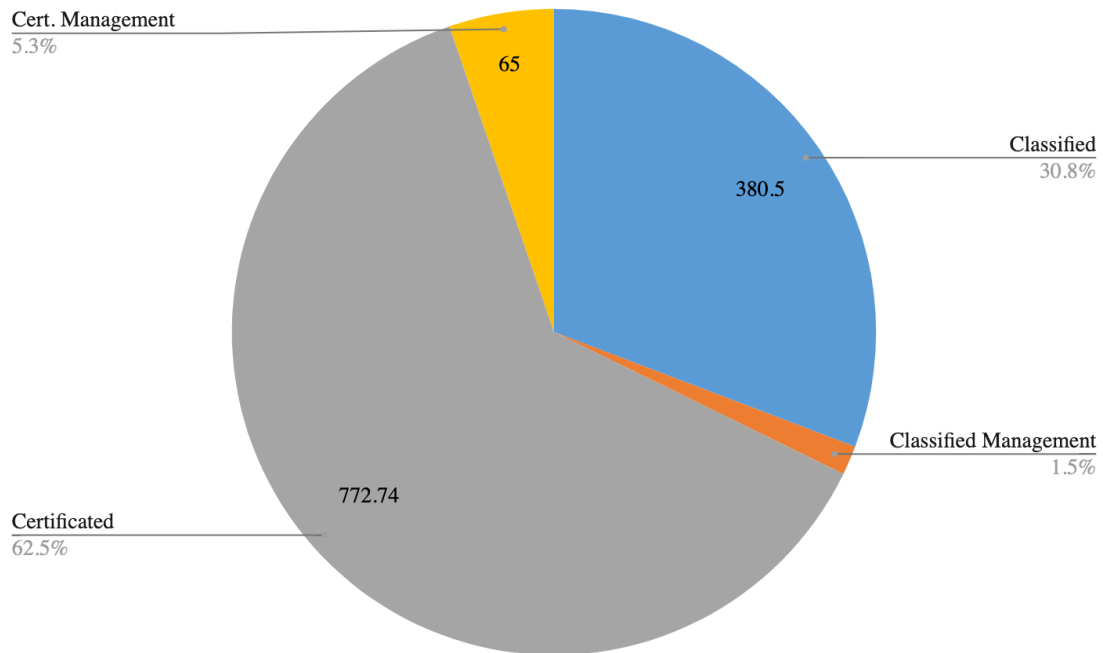
- **Staffing**

Staffing represents the largest expenditure category. The budget includes staffing adjustments to the 2021/22 school year to align enrollment and staffing. As a result of the projected reduction in enrollment, there is about a net 7.83 FTE in a reduction in classroom teaching staff. This includes some reduction in the elementary and secondary levels but an additional 3 FTE in for the Virtual Academy. The budget also includes various minor shifts and adjustments as well as known position increases related to onetime pandemic funds. There are planned increases in special education staffing especially in the areas of paraeducators. The staffing budget on the restricted side also includes placeholder funds for additional temporary or hourly staffing that will be needed to execute the plans for the Expanded Learning Opportunities Grant and In-Person Instruction Grant.

For 2021/22, the general fund budget includes a total of 1236.6 FTE. This projected staffing only included the known pandemic-related staffing. The breakdown by category is included in the chart below and a detailed breakout can be found in Attachment C. Typically between the Adopted Budget and First Interim there may be changes especially as we move forward with the ELOG

and In-Person Instruction grant plans. The changes to the staffing will be reflected in the First Interim Report.

2021-22 General Fund Staffing Distributions



Salaries

Salaries and benefits typically make up approximately 80-85% of operating expenses. Compensation increases include several components. The first component is employee movement on the salary schedule. When hired, staff are placed on a salary schedule depending on their experience and education.

Certificated staff (teachers) can move on this schedule both in experience (steps) and increased education (columns). There are 20 steps and 5 columns. Column movements are based on earned education credits.

Classified staff and managers also advance in annual steps outlined in the salary schedules. This typically occurs for up to 5 or 6 years (until they hit the furthest step). Once they hit the end, they are limited to longevity increases and negotiated increases.

Based on historical data the District has budgeted 1.5% in salary increases as a result of step/column movement. As part of this update, staff has also included in the model savings from retirements (about 10 annually). Retirees usually retire at the top of the salary schedule and new staff is hired at the beginning of the salary schedule netting the District some savings.

The second component is negotiated compensation increases. The current budget model does not include any compensation increases other than step and column in the out-years.

- **Benefits and Pension**

The District participates in two State pensions: the State Teachers' Retirement System (STRS) for credentialed personnel and the Public Employees' Retirement System (PERS) for non-credentialed personnel. Certificated salaries, which are subject to STRS, make up approximately half of total District expenditures and almost 80% of total salaries. Beginning in 2014/15, employer rates of contribution have been increasing based on Assembly Bill 1469 from 8% to 19.1% over a seven-year period. PERS has also been increasing to ensure the long-term stability of that pension program. PERS rates can be adjusted annually and are currently at 20.70%. As part of the 2020/21 Enacted State Budget, the State provided some relief in STRS and PERS rate increases, however, the current May Revise does not include any additional relief, and rates are expected to increase for 2021/22 and significantly in 2022/23 in the STRS system.

Actual and Projected Employer Contribution Rates

Pension Program	2020/21	2021/22	2022/23	2023/24
STRS Employer Rates (Approx)	16.15%	16.92%	19.10%	19.10%
PERS Employers Rates (Approx)	20.70%	22.91%	26.10%	27.10

- **State Unemployment Insurance and Worker Compensation Rates**

In March 2021, school districts were notified by the State (EDD) that the State Unemployment Insurance (SUI) rates would increase from 0.05% to 1.23% of employees' salaries as a result of the pandemic. This significant rate increase is an additional cost of about \$1.4M for 2021/22 on the general fund. For the out years, we are projecting the rate to stabilize to 0.20% of district salaries.

There is a slight reduction of about 7.4% from the prior year in our Workers'

Compensation cost related to the pandemic as there were fewer claims this past year. The district needs to continue to be vigilant and reduce work-related injuries to continue managing this approximately \$3M annual cost.

- **Property and Liability Insurance**

As a result of a challenging property and liability insurance market that has been impacted by fires and the global pandemic, rates have been increasing. As a result of both market issues and recent PUSD claims like the Harvest Park fire, the Property and Liability Insurance rates are projected to increase by about 9.3% from the 2020/21 fiscal year for a total of about \$1.36M.

- **Other Post Employment Benefits (OPEB)**

The District will continue to support its pay as you go OPEB liabilities which is about \$1.235M annually that include retiree medical benefits and a “golden handshake” for retirees. In February 2021, the Board took action to move funds into the CalPERS CERBT trust fund to help manage the long-term OPEB obligations. The monies have been moved to fund 71 and are being moved to the CERBT fund over a one-year period.

- **COVID 19 Pandemic Impacts and One-time Funding**

In March 2020, the State was forced into a variety of public health measures including stay-at-home orders and the closures of in-person schools in response to the COVID 19 pandemic. As a result of both the fiscal, operational and educational impacts resulting from the pandemic, the State and Federal governments have to date provided the following one-time funds:

Fund	Spending Deadline	PUSD Award Amount	Spent to Date 5/20/21	Remaining Funds
Governor's Emergency Education Relief (GEER)	9/30/2022	\$620,555	\$452,555	\$168,000
Coronavirus Relief (CR)	5/31/2021	\$4,179,788	\$4,179,788	\$0
Learning Loss Mitigation	6/30/2021	\$1,125,871	\$1,155,871	\$30,000
Federal ESSER I	9/30/2022	\$236,663	\$236,663	\$0
Federal ESSER II	9/30/2023	\$944,476	\$794,476	\$150,000
Federal ESSER III	9/30/2024	\$2,101,791	\$0	\$2,101,791
Senate Bill 117	None	\$251,691	\$251,691	\$0
In-Person Instruction Grant	8/31/2022	\$4,431,291	\$0	\$4,431,291

Expanded Learning Opportunities Grant	8/31/2022	\$9,350,796	\$0	\$9,350,796
TOTALS		\$23,272,922	\$7,071,044	\$16,231,878

These funds are one-time and must be spent on specific COVID-related costs tied to allowable expenditures in the period specified in the grant. The funds that were provided in 2020 were mainly connected with the district's efforts to provide education in the remote/hybrid setting and to ensure the health and safety of staff and students. The State and Federal governments took additional action in early 2021 with new one-time pandemic-related funding to support the return of students to the classrooms and support the learning and social-emotional needs of the students. The Federal government provided the ESSER III funds and the State provided the In-Person Instruction Grant and the Expanded Learning Opportunities Grant. The district met the requirements for the In-Person Instruction grant by opening our schools for in-person instruction before April 1, 2021, and the Board approved the ELOG Plan at the May 20, 2021 meeting. All of these funds are on the restricted side of our revenue and expenditure planning. Portions of these funds will be received in 2020/21 and portions and the remaining in 2021/22. The majority of the ELOG and In-Person funds are planned to be expended in 2021/22 but portions of the funds are planned to be spent in the summer of the 2022/23 school year. The ESSER funds are planned to be spent in the 2022/23 and 2023/24 school years. Below is a summary of the expenditure planning of these funds.

Expanded Learning Opportunities Grant

Supplemental Instruction and Support Strategies	Planned Expenditures
Extending instructional learning time	\$3,666,000
Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports	\$2,817,000
Integrated student supports to address other barriers to learning	\$275,000
Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports	\$1,450,000
Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility	\$923,000
Additional academic services for students	\$100,000
Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs	\$119,796
Total Funds to implement the Strategies	\$9,350,796

In-Person Instruction Grant

Expenditure Categories	Planned Expenditures
1. COVID testing, cleaning/disinfection, PPE materials <ul style="list-style-type: none"> Staff and student testing COVID and Risk Mitigation Coordinator PPE, cleaning, and disinfection supplies 	\$780,000
2. Ventilation System and school facility upgrades necessary for health and safety <ul style="list-style-type: none"> Ventilation upgrades, HVAC control upgrades, MERV 13 filters and HEPA filters 	\$1,300,000
3. Salaries for staff providing in-person instruction or service <ul style="list-style-type: none"> Substitutes and cohort supports 1 FTE Psychologist and 1 FTE Resource Specialist Teacher School day tutors and teachers for intervention Staff for afterschool programs Additional highschool and middle school sections to support student learning recovery Professional development for classified staff Additional nurses 	\$2,136,291
4. Social and mental health support services provided in conjunction with in-person instruction <ul style="list-style-type: none"> Bilingual Social workers and itinerant full time behaviorist (BCBA) 	\$215,000
Total Funds to implement the Strategies	\$4,431,291

- Local Revenues**

The District anticipates receiving about \$2.067M in local revenues which includes:

- \$602K from PPIE
- Facility rental
- Other local grants
- Interest earnings
- Additional donations will be received throughout the year and will be recorded once they are earned. This will also increase the corresponding expenditures associated with the donations.

- General Fund Transfer In and Out**

The 2021/22 Budget includes a transfer into the general fund of \$531,000. This includes \$400,000 from Fund 17 for the SDR teacher professional development costs, \$50,000 for technology from Fund 40 (Sycamore Capital Fund and allowable 3% administrative costs from Fund 25 Developer Fees.

The budget also includes a transfer out of \$200,000 to the Child Nutrition Services to cover their expenditures that are expected to stabilize in 2021/22 as we return

to normal operations.

- **2020/21 Estimated Actuals**

At estimated actuals, the staff is estimating total revenues of \$180,535,742 of which \$37,315,927 are from restricted sources and total expenditures of \$181,303,641 with an operating deficit of \$767,899. The reduced projected deficit spending from the Second Interim comes mainly from the unrestricted side as a result of savings from reduced expenditures as a result of the pandemic and shifting of some pandemic-related costs to the one-time funds. The final expenditures and true carryover and changes to the ending fund balance will be known in September 2021 when the Unaudited Actuals for 2020/21 will be reported out.

- **2022/23 and 2023/24 Reduction Planning**

Based on the projected enrollment decline in 2022/23 and 2023/24 of about 100 each school year, staff has budgeted for staffing reduction of 4 FTE in each fiscal year. The district will only make these reductions if enrollment continues to decline. These reductions are not necessary for the district to meet its required minimum reserve level of 3% in 2023/24 and therefore there is no requirement for a Board Resolution to be included with the 2021/22 Budget.

Multi-Year Projection Operating Budgets and Reserves

General Fund: Economic Uncertainty and Undesignated/Unapportioned

Fiscal Year	2020/21 Estimated Actuals	2021/22	2022/23	2023/224
Net Operating Budget	\$(767,899)	\$(5,541,431)	\$(3,524,373)	\$(1,471,751)
Reserves, % of Expense	7.05%	6.58%	5.65%	5.19%
Projected Reserve Totals	\$12,799,076	\$12,235,276	\$10,056,660	9,166,929

The State mandates a minimum 3% reserve, which can only carry payroll for a 2 week period. In order for the budget to be approved by the State the district must demonstrate the minimum reserve requirements are met in the third year of the budget (2023/24). Because the district is deficit spending it must have sufficient reserve levels in

the current fiscal year to allow for the planned drawdown. Restricted funds like the ESSER Grants, ELOG, or In-Person Instruction Grant are not and can not be included in the district reserve calculations. In the Fall of 2020, the Board approved designating additional funds of about \$1.6M per AR 3100 to the designated reserves. Best practices call for the district to have at least a 10% reserve. Reserves help with the fluctuation in state and local funding, emergencies, and cash flow.

Budget Assignments and Commitments

Currently, the budget has two sets aside assignments under the Designations in the Budget. One assignment is for Textbook Adoptions for \$800,000 and the other is the Tech Plan for \$686,000. The Textbook assignments provide funds for curriculum adoptions. In 2020/21 that assignment was \$1,300,00 but is reduced in 2021/22 to pay for the Elementary Social Studies Adoption. The Tech Plan assignment is to replace staff computers and district hardware per the Technology Plan approved by the School Board. The district needs to evaluate these assignments and replenish them to set aside when funds become available or to set a certain amount into them on an annual basis. At the June 24, 2021 Board meeting, the Staff will recommend the Board to approve a resolution per GASB 54 requirements to commit these funds for those specific purposes. This action then allows these funds not to be counted towards our reserve levels.

General Fund Cash Flow

In the 2020/21 Budget, the State included significant deferral. In preparation for potential cash flow shortages, the District borrowed \$7.5M through Tax and Revenue Anticipation Notes (TRANS). The 2021/22 May Revise only includes a much smaller deferral in June 2022 to be repaid in July 2022. The district will be able to pay off the TRANS back in 2021 and will not need to do any short-term borrowing in the 2021/22 Fiscal Year.

Other Funds

The District has established various other funds for distinct purposes. These funds are used to account for the proceeds of specific revenue sources that are restricted or committed to the expenditure for specified purposes and that compose a substantial portion of the inflows of the fund. These funds can not be used for general fund expenditures. There are some limited options for inter-fund borrowing and minimal options to move funds by Board Resolution.

- **Adult Education (Fund 11)**

This fund contains revenue and expenses for our Adult Education programs that members attend. The core program areas are English as a Second Language (ESL), Adult High School Diploma and Equivalency, Adults with Disabilities, Career Education, and Parent/Guardian and Community Education. With a return to the regular operation, we expect this program budget to also return to a normal pattern. The ending balance is projected to be \$139,901. The monies in this fund are restricted as they are grant generated.

- **Cafeteria Special Reserve Fund (Fund 13)**

All expenses for our child nutrition services are part of Fund 13. Since last summer the program has been operating under the Seamless Summer Program which has been providing meals at no cost to children in the community between the ages of 0-18 for federal reimbursement. The federal program is being extended into next year allowing all students to have meals at no cost. The district will be reimbursed for the meals that students participate in. This will be the first year the district has such a program in place. We are not certain on how much demand will grow so we are projecting some deficit spending but a positive ending fund balance of about \$100K.

- **Deferred Maintenance (Fund 14)**

The District and The State no longer make a financial contribution to this fund. The District is spending down the resources in this fund and the ending balance is expected to be \$101,395.

- **Special Reserve for Other than Capital Outlay Projects (Fund 17)**

About \$1M of the funds have been designated for professional development and are being used for the teacher's SDR program (professional development). The fund also includes grant monies for the music program which is being drawn down at \$75,000 a year. There is about one more fiscal year of funds remaining for the music program.

- **Other Post Employment Benefits (Fund 71)**

The Board established Fund 71 and moved the monies that were in Fund 20 for the District's OPEB obligations. Furthermore, the Board approved to move the funds into a CalPERS CERBT Trust fund to help reduce the district's long-term OPEB

obligations. These funds will be moved over a 1 year period. Currently, the fund has \$6.8M which is a combination of funds in the County treasury and CalPERS CERBT.

- **Bond Fund (Fund 21)**

This fund is where the District records the activity related to Measure I1. Work continues throughout the District to provide new facilities, safety improvements, and modernizations that support 21st-century education. The ending balance is projected to be \$3.2M. The district will need to consider the sale of the next series of Measure I1 funds if the expenditures proceed as planned for 2021/22. The monies in this fund are fully restricted.

- **Capital Facilities (Fund 25)**

This fund is where the District accounts for the collection of developer fees and the allowable expenditures that occur. The ending balance is projected to be \$5.38M. These funds are planned to be used as part of our new construction projects that are part of Measure I1. The monies in this fund are fully restricted.

- **Capital Outlay (Fund 40)**

The Capital Outlay Funds contains the funds from the sale of the Sycamore property and supplemental developer fee funds. The ending balance for this fund is projected to be \$12.53M. About \$5M of the funds can be used for various capital improvements outside of the Measure I1 bond projects. The monies in this fund are restricted and can only be spent on capital projects.

- **Enterprise Fund (Kids Club/Steam/Horizon) (Fund 63)**

The goal for Fund 63 is to provide a quality environment for students that provide for the social, emotional, physical, and cognitive growth of each student in a safe and comfortable environment that is staffed by caring adults. The fund is comprised of three programs:

- Kids Club (afterschool and summer care)
- STEAM (preschool care and learning)
- Horizon (infant and toddler care)

Before the pandemic, the fund was in a healthy status mainly from the revenues generated from the Kids Club program. STEAM was mostly cost neutral and

Horizon was losing some funds.

This program has been highly impacted by the COVID pandemic. The programs in this fund generate revenues to pay for expenses including salaries, benefits, supplies, and materials. The district does not receive any state or federal funds for these programs. As a result of the pandemic, there were restrictions on the number of children in a cohort and space restrictions that impacted all the programs. In addition, with school being in remote or in hybrid mode parents' need for afterschool care was also impacted. To sustain the program, the district used the monies in the reserves of the fund to pay for salaries and program costs without any reductions in staffing in the 2020/21 school year. This has now depleted the reserves. While we expect the program to return to normal operation starting in July 2021 with certain pandemic restrictions being lifted this means that any losses in the program will now have to be offset by the general fund. Staff is looking at making changes and/or reductions to certain aspects of the program to make it more viable.

Conclusion

The May Revise and positive fiscal forecast are a welcomed relief for our budget planning. The additional one-time funds and proposal under consideration will also help student learning and recovery post-pandemic education. At the same time, our ability to be able to manage, hire, and ensure that the one-time funds can be effectively used to support our students and staff will be challenging. While on the one hand, we need to hire and provide intensive short-term support, the district must be mindful of the medium and long-term expenditure planning as we will be facing increased costs from salaries, pension, and inflationary pressures, we will also be facing reduced revenues from declining enrollment. As we move forward we must continue to be mindful and do right by our students and staff while ensuring the long-term financial stability of the district.

Attachments

Multi Year Budget - Attachment A

Staffing Report - Attachment B

All Funds Report - Attachment C

Reserve Levels SB 858 - Attachment D

Reporting Requirements SB 2756 - Attachment E

PLEASANTON UNIFIED SCHOOL DISTRICT
Multi-Year Projection
FY 2020/21 Estimated

Description	2020/2021			2021/2022			2022/2023			2023/2024		
	Projection			Projection			Projection			Projection		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
REVENUE												
LCFF	134,698,931	986,401	135,685,332	141,014,362	986,401	142,000,763	140,455,717	986,401	141,442,118	143,598,341	986,401	144,584,742
Federal	-	9,275,131	9,275,131	-	3,300,353	3,300,353	-	5,146,026	5,146,026	-	3,030,820	3,030,820
State	5,920,842	24,755,419	30,676,261	5,919,607	26,990,531	32,910,138	5,919,607	19,904,910	25,824,517	5,919,607	19,779,259	25,698,866
Local	2,600,042	2,298,976	4,899,018	869,761	1,197,298	2,067,059	869,761	1,197,298	2,067,059	769,761	1,198,298	1,968,059
TOTAL REVENUE	143,219,815	37,315,927	180,535,742	147,803,730	32,474,583	180,278,313	147,245,085	27,234,635	174,479,720	150,287,709	24,994,778	175,282,487
EXPENDITURES												
Certificated	71,709,751	14,822,770	86,532,521	73,138,081	20,458,703	93,596,784	73,835,152	15,981,973	89,817,125	74,542,679	15,511,203	90,053,882
Classified	11,623,834	8,483,138	20,106,972	12,436,246	9,585,089	22,021,335	12,622,790	9,487,295	22,110,085	12,812,132	9,629,605	22,441,736
Benefits	21,868,771	14,044,649	35,913,420	23,537,579	16,324,417	39,861,996	23,041,132	14,294,541	37,335,673	23,307,843	14,563,330	37,871,173
Books & Supplies	3,150,369	7,900,449	11,050,818	2,779,061	2,879,448	5,658,509	2,806,852	3,822,532	6,629,384	2,834,920	1,328,610	4,163,530
Services, Other Operating Expenses	11,428,774	11,861,463	23,290,237	11,098,086	11,549,688	22,647,774	11,209,067	9,219,913	20,428,980	11,321,158	9,219,913	20,541,071
Capital Outlay	1,290,834	1,274,376	2,565,210	185,500	503,000	688,500	185,000	253,000	438,000	185,000	253,000	438,000
Other Outgo	1,315,180	691,669	2,006,849	1,313,102	200,000	1,513,102	1,313,102	100,000	1,413,102	1,313,102	100,000	1,413,102
Direct Support/Indirect Costs	(1,494,481)	1,332,095	(162,386)	(1,638,393)	1,470,137	(168,256)	(1,638,393)	1,470,137	(168,256)	(1,638,393)	1,470,137	(168,256)
TOTAL EXPENDITURES	120,893,032	60,410,609	181,303,641	122,849,262	62,970,482	185,819,744	123,374,701	54,629,392	178,004,093	124,678,440	52,075,798	176,754,238
EXCESS OF REVENUES OVER EXPENDITURES	22,326,783	(23,094,682)	(767,899)	24,954,468	(30,495,899)	(5,541,431)	23,870,384	(27,394,757)	(3,524,373)	25,609,269	(27,081,020)	(1,471,751)
OTHER FINANCING SOURCES/USES												
Transfers In	390,785	-	390,785	531,000	-	531,000	531,000	-	531,000	131,000	-	131,000
Transfers Out	200,000	-	200,000	200,000	-	200,000	30,000	-	30,000	30,000	-	30,000
Sources												
Uses												
Cont. to Rest. Programs	(24,366,491)	24,366,491	-	(26,819,822)	26,819,822	-	(26,550,000)	26,550,000	-	(26,600,000)	26,600,000	-
Special Education	(19,262,393)	19,262,393	-	(21,320,517)	21,320,517	-	(21,460,000)	21,460,000	-	(21,525,000)	21,525,000	-
Restricted Routine Repair	(5,104,098)	5,104,098	-	(5,379,486)	5,379,486	-	(5,090,000)	5,090,000	-	(5,175,000)	5,175,000	-
Other Restricted	-	-	-	(119,718)	119,718	-	-	-	-	-	-	-
TOTAL OTHER FIN. SOURCE/USES	(24,175,706)	24,366,491	190,785	(26,488,822)	26,819,822	331,000	(26,049,000)	26,550,000	501,000	(26,499,000)	26,600,000	101,000
NET INCREASE (DECREASE) IN FUND BALANCE	(1,848,923)	1,271,809	(577,114)	(1,534,354)	(3,676,077)	(5,210,431)	(2,178,616)	(844,757)	(3,023,373)	(889,731)	(481,020)	(1,370,751)
Beginning Fund Balance	17,290,971	5,368,033	22,659,004	15,442,048	6,639,842	22,081,890	13,907,694	2,963,765	16,871,459	11,729,078	2,119,008	13,848,086
Other Adjustment												
Audit Adjustments												
Other Restatements												
ENDING BALANCE, JUNE 30	15,442,048	6,639,842	22,081,890	13,907,694	2,963,765	16,871,459	11,729,078	2,119,008	13,848,086	10,839,347	1,637,989	12,477,335
Components of Fund Balance												
Revolving Cash	40,150		40,150	40,150		40,150	40,150		40,150	40,150		40,150
Stores	615,554		615,554	145,000		145,000	145,000		145,000	145,000		145,000
Prepaid Expenditures	1,268		1,268	1,268		1,268	1,268		1,268	1,268		1,268
General Reserve												
Legally Restricted Balances		6,639,842	6,639,842		2,963,765	2,963,765		2,119,008	2,119,008		1,637,989	1,637,989
Designated for:												
Econ. Uncertainties	5,445,109		5,445,109	5,580,592		5,580,592	5,341,023		5,341,023	5,303,527		5,303,527
Additional Board Designated Reserve - AR 3100	1,687,426		1,687,426	1,687,426		1,687,426	1,687,426		1,687,426	1,687,426		1,687,426
Other Commitments - Textbooks	1,300,000		1,300,000	800,000		800,000	800,000		800,000	800,000		800,000
Other Commitments - Tech Plan	686,000		686,000	686,000		686,000	686,000		686,000	686,000		686,000
Undesignated / Unappropriated	5,666,541		5,666,541	4,967,258	-	4,967,258	3,028,211	-	3,028,211	2,175,976		2,175,976
TOTAL EXPENDITURES	181,503,641		181,503,641	186,019,744		186,019,744	178,034,093		178,034,093	176,784,238		176,784,238
3.00% Minimum Reserve	5,445,109		5,445,109	5,580,592		5,580,592	5,341,023		5,341,023	5,303,527		5,303,527
Additional Board Designated Reserve - AR 3100	1,687,426		1,687,426	1,687,426		1,687,426	1,687,426		1,687,426	1,687,426		1,687,426
Over (Under) reserves	5,666,541		5,666,541	4,967,258		4,967,258	3,028,211		3,028,211	2,175,976		2,175,976
Total Reserve (Economic Uncertainty and Undesignated/Unappropriated)	12,799,076		12,799,076	12,235,276		12,235,276	10,056,660		10,056,660	9,166,929		9,166,929
	7.05%		7.05%	6.58%		6.58%	5.65%		5.65%	5.19%		5.19%

SUMMARY OF POSITIONS FUNDED BY THE GENERAL FUND
Sort by Job Class within Job Category (In Full Time Equivalent (FTE))

FY 21-22 Adopted Budget

Job Classification	Unrestricted General Fund	Supplemental Grant	Special Education	Routine Restricted Maintenance	Categorical Programs	Donations/ Outside Billing	2021-22 Adopted	2020-2021 Est. Actual	increase (Decrease)
Superintendent	1.000	-	-	-	-	-	1.000	1.000	-
Assist Superintendent	3.000	-	-	-	-	-	3.000	3.000	-
Academic Support	0.200	-	-	-	-	-	0.200	0.200	-
Apt President	0.351	-	-	-	-	0.649	1.000	1.000	-
Asst. Director-Special Ed	-	-	1.000	-	-	-	1.000	1.000	-
Asst. Director-Clinical Svc	-	-	1.000	-	-	-	1.000	1.000	-
Behavior Specialist	-	-	6.000	-	-	-	6.000	7.000	(1.000)
Coordinator I - Operations HS	2.000	-	-	-	-	-	2.000	2.000	-
Coordinator Student Services	1.000	-	-	-	-	-	1.000	1.000	-
Coor1-Innovation &Distance Lrn	-	-	-	-	1.000	-	1.000	1.000	-
Coordinator - Equity & Access	-	-	-	-	1.000	-	1.000	1.000	-
Coordinator - Projects (Intersession)	-	1.000	-	-	1.000	1.000	3.000	2.000	1.000
Coordinator - Extended Day	-	-	-	-	1.000	-	1.000	-	1.000
Counselor 9-12	14.400	-	-	-	-	0.200	14.600	14.800	(0.200)
Counselor - K-8	12.900	-	-	-	-	0.100	13.000	12.500	0.500
Director Assessment & Accty.	0.580	0.100	-	-	0.320	-	1.000	1.000	-
Director Elementary Curriculum	0.570	0.110	-	-	0.320	-	1.000	1.000	-
Director Educational Options	1.000	-	-	-	-	-	1.000	1.000	-
Director Human Resources	1.000	-	-	-	-	-	1.000	1.000	-
Director of Adult Ed and CTE	1.000	-	-	-	-	-	1.000	1.000	-
Director Secondary Curriculum	0.570	0.110	-	-	0.320	-	1.000	1.000	-
Director, Student Services	1.000	-	-	-	-	-	1.000	1.000	-
Dist Career Readiness Spec	0.200	0.300	-	-	-	0.500	1.000	1.000	-
Librarian	2.000	-	-	-	-	-	2.000	2.000	-
Mental Health Clinician	-	-	11.000	-	-	-	11.000	10.500	0.500
Nurse	4.000	-	-	-	-	-	4.000	4.750	(0.750)
Opportunity Class	0.333	-	-	-	-	-	0.333	0.333	-
Program Specialist -Special Ed	-	-	5.000	-	-	1.000	6.000	6.000	-
Principal, K-5	9.000	-	-	-	-	-	9.000	9.000	-
Principal, Grades 9-12	2.000	-	-	-	-	-	2.000	2.000	-
Principal, Grades 6-8	3.000	-	-	-	-	-	3.000	3.000	-
Program Director - Tv/Tip	1.000	-	-	-	-	-	1.000	1.000	-
Psychologist	-	-	14.800	-	-	-	14.800	14.800	-
School Social Worker	-	3.000	-	-	-	-	3.000	3.000	-
Senior Director Procure/Tech	1.000	-	-	-	-	-	1.000	1.000	-
Senior Director, Special Ed	-	-	1.000	-	-	-	1.000	1.000	-
Senior Director - Spec Service	-	-	1.000	-	-	-	1.000	1.000	-
Speech Therapist	-	-	18.000	-	-	-	18.000	15.300	2.700
Teacher	570.666	4.260	79.100	-	1.376	1.704	657.106	664.940	(7.834)
Teacher - Career Preparation	1.400	-	-	-	-	-	1.400	1.400	-
Teacher On Assignment Inst Cch	4.100	-	0.400	-	-	-	4.500	4.500	-
Teacher on Assignment Int Spec	3.430	8.008	1.000	-	1.925	1.437	15.800	15.000	0.800
Vice-Principal, Grades K-5	9.000	-	-	-	-	-	9.000	9.000	-
Vice Principal, Grades 6-8	6.000	-	-	-	-	-	6.000	6.000	-
Vice Principal, Grades 9-12	7.000	-	-	-	-	-	7.000	7.000	-
Vice Principal, Alternative Ed	2.000	-	-	-	-	-	2.000	1.000	1.000
Certificated Staff (FTE)	666.700	16.888	139.300	-	8.261	6.590	837.739	840.023	(2.284)

SUMMARY OF POSITIONS FUNDED BY THE GENERAL FUND
Sort by Job Class within Job Category (In Full Time Equivalent (FTE))

FY 21-22 Adopted Budget

Job Classification	Unrestricted General Fund	Supplemental Grant	Special Education	Routine Restricted Maintenance	Categorical Programs	Donations/ Outside Billing	2021-22 Adopted	2020-2021 Est. Actual	increase (Decrease)
Assist Superintendent	1.000	-	-	-	-	-	1.000	1.000	-
Account Specialist-I	2.000	-	0.750	-	-	-	2.750	2.750	-
AcctSpec-II-BudAnalyst	3.000	-	-	-	-	-	3.000	3.000	-
AcctSpec-II-PayRetire	3.000	-	-	-	-	-	3.000	3.000	-
Account Technician	0.750	-	-	-	-	-	0.750	0.750	-
Admin Assist - CBO	1.000	-	-	-	-	-	1.000	1.000	-
Admin Asst to the HR As Supt.	1.000	-	-	-	-	-	1.000	1.000	-
Admin Assistant to Supt.	2.000	-	-	-	-	-	2.000	2.000	-
Admin Secretary-Dist	1.263	-	1.000	1.000	-	-	3.263	5.263	(2.000)
Admin Secretary II-Alt HS	1.000	-	-	-	-	-	1.000	1.000	-
Admin Secretary-I-Elem	9.000	-	-	-	-	-	9.000	9.000	-
Admin Secretary-I-Mid	3.000	-	-	-	-	-	3.000	3.000	-
Admin Secretary-II-High	2.000	-	-	-	-	-	2.000	2.000	-
Assessment Accountability Asst	1.000	-	-	-	-	-	1.000	1.000	-
Assessment Analyst	0.500	0.500	-	-	-	-	1.000	1.000	-
Campus Safety Monitor -Sec	5.563	-	-	-	-	-	5.563	5.063	0.500
Child Welfare & Attend Spec.	1.750	0.875	-	-	-	-	2.625	2.625	-
Communication/EngagementAsst	1.000	-	-	-	-	-	1.000	1.000	-
Computer Programmer	1.000	-	-	-	-	-	1.000	1.000	-
Computer Operations Technician	1.000	-	-	-	-	-	1.000	1.000	-
Coordinator 1-HR	2.000	-	-	-	-	-	2.000	2.000	-
Coordinator 1-Risk Management	-	-	-	-	1.000	-	1.000	1.000	-
Coordinator 1- Ed Technology	-	-	-	-	1.000	-	1.000	1.000	-
Coordinator 2-Custodial Svcs	0.800	-	-	0.200	-	-	1.000	1.000	-
Coordinator 2-Pandemic	-	-	-	-	1.000	-	1.000	1.000	-
Coordinator 1-Communications	1.000	-	-	-	-	-	1.000	1.000	-
Coordinator 1- Fiscal Services	1.000	-	-	-	-	-	1.000	1.000	-
Coordinator 1-Technology	1.000	-	-	-	-	-	1.000	1.000	-
Coordinator 1-Maint &Trans	-	-	-	1.000	-	-	1.000	1.000	-
Coordinator 2- Purchasing	1.000	-	-	-	-	-	1.000	1.000	-
Custodian -I	21.200	-	-	5.300	-	-	26.500	26.500	-
Custodian-II	7.200	-	-	1.800	-	-	9.000	9.000	-
Data Entry Technician	0.500	-	-	-	-	-	0.500	0.500	-
Director of Operations	0.100	-	0.100	0.800	-	-	1.000	1.000	-
Director of Facilities Const	-	-	-	0.100	-	-	0.100	0.100	-
District Parent Liaison	-	8.000	-	-	-	-	8.000	8.000	-
Exec Director-Fiscal Services	1.000	-	-	-	-	-	1.000	1.000	-
Executive Secretary	5.000	-	2.000	1.000	-	-	8.000	7.000	1.000
Facilities Support Specialist	-	-	-	0.100	-	-	0.100	0.100	-
General Maintenance Worker	-	-	-	3.000	-	-	3.000	-	3.000
Graphics Specialist (260)	1.000	-	-	-	-	-	1.000	1.000	-
GroundsKeeper	-	-	-	7.000	-	-	7.000	7.000	-
Head Custodian-I	8.000	-	-	2.000	-	-	10.000	10.000	-
Head Custodian-II	2.400	-	-	0.600	-	-	3.000	3.000	-
Head Custodian-III	1.600	-	-	0.400	-	-	2.000	2.000	-
Health Services Assistant	6.925	-	-	-	-	-	6.925	6.925	-
Health Care Technician	-	-	1.563	-	-	-	1.563	-	1.563
Human Resources Technician-I	2.000	-	-	-	-	-	2.000	2.000	-
Human Resources Technician-II	1.000	-	-	-	-	-	1.000	1.000	-
Human Resources Analyst	3.000	-	-	-	-	-	3.000	3.000	-
Human Resources Sub Svcs	1.000	-	-	-	-	-	1.000	1.000	-
Instructional Asst-Classroom	3.000	-	-	-	0.750	-	3.750	3.750	-

SUMMARY OF POSITIONS FUNDED BY THE GENERAL FUND
Sort by Job Class within Job Category (In Full Time Equivalent (FTE))

FY 21-22 Adopted Budget

Job Classification	Unrestricted General Fund	Supplemental Grant	Special Education	Routine Restricted Maintenance	Categorical Programs	Donations/ Outside Billing	2021-22 Adopted	2020-2021 Est. Actual	Increase (Decrease)
Instruct Materials Tech II	1.000	-	-	-	-	-	1.000	1.000	-
InstResource-PARA-II-SpecEd	-	-	14.625	-	-	-	14.625	12.828	1.797
InstResource-PARA-I-SpecEd	-	-	18.344	-	-	-	18.344	15.513	2.831
Library Media Assistant-II	9.500	-	-	-	-	1.800	11.300	11.300	-
Library/Media Assistant-III	0.500	-	-	-	-	0.500	1.000	1.000	-
Lead Library/Media Support Sp	1.000	-	-	-	-	-	1.000	1.000	-
Lead Graphics Specialist	1.000	-	-	-	-	-	1.000	1.000	-
Lead Grounds Maintenance Wrker	-	-	-	1.000	-	-	1.000	1.000	-
Lead Maintenance Worker	-	-	-	1.000	-	-	1.000	2.000	(1.000)
Lead Warehouse Worker	0.800	-	-	-	-	-	0.800	0.800	-
Lead Info Tech Specialist	1.000	-	-	-	-	-	1.000	1.000	-
Licenced Vocational Nurse	-	-	0.813	-	-	-	0.813	0.813	-
Mechanic	0.300	-	0.700	-	-	-	1.000	1.000	-
Network Device Tech & Phone Sy	-	-	-	1.000	-	-	1.000	1.000	-
Network Computer Technician	2.000	-	-	-	-	-	2.000	2.000	-
Night Lead Custodian-HS	1.600	-	-	0.400	-	-	2.000	2.000	-
Occupational Therapist	-	-	2.688	-	-	-	2.688	2.688	-
Office Specialist II-District	1.406	-	-	-	-	-	1.406	1.406	-
Paraprofessional-I	0.625	-	-	-	-	-	0.625	0.625	-
Paraprofessional-III-SpecEd	-	-	20.719	-	-	-	20.719	14.344	6.375
Paraprofessional-II-SpecEd	-	-	39.250	-	-	-	39.250	37.719	1.531
Paraprofessional-I-SpecEd	1.500	-	30.000	-	-	-	31.500	31.406	0.094
Paraprofessional-IV-SpecEd	-	-	5.500	-	-	-	5.500	5.500	-
Preschool Assistant-206 Days	0.750	-	2.250	-	-	-	3.000	3.000	-
Project Manager - Facilities	-	-	-	0.100	-	-	0.100	0.100	-
Purchasing Specialist I	2.000	-	-	-	-	-	2.000	2.000	-
Reading Intervention Supp Spec	-	6.750	-	-	0.750	-	7.500	7.938	(0.438)
Receptionist	1.000	-	-	-	-	-	1.000	-	1.000
Registrar	2.000	-	-	-	-	-	2.000	2.000	-
School Bus Driver	-	-	6.250	-	-	-	6.250	6.250	-
School Secretary-II-220	11.750	-	-	-	-	-	11.750	11.750	-
School Secretary-II-240	3.500	-	-	-	-	-	3.500	3.500	-
School Secretary-I-220	16.656	-	0.125	-	-	-	16.781	16.781	-
Skilled Maintenance Worker	-	-	-	7.000	-	-	7.000	9.000	(2.000)
Sp Ed Info System Specialist	-	-	1.000	-	-	-	1.000	1.000	-
Student Information Specialist	1.000	-	-	-	-	-	1.000	1.000	-
Site Technology Spec-I-261	3.250	-	-	-	-	0.750	4.000	4.000	-
Site Technology Spec-I-220	6.000	-	-	-	-	0.500	6.500	6.750	(0.250)
Site Technology Spec-II-261	2.000	-	-	-	-	-	2.000	2.000	-
Van Driver	-	-	0.625	-	-	-	0.625	0.625	-
Warehouse Delivery Driver	2.000	-	-	-	-	-	2.000	2.000	-
Workability Specialist	-	-	1.000	-	-	-	1.000	1.000	-
Workability Training Specialist	-	-	0.750	-	-	0.500	1.250	1.250	-
Workability Assistant	-	-	0.500	-	-	-	0.500	0.500	-
Youth Development Specialist	-	1.000	-	-	-	-	1.000	1.000	-
Classified Staff (FTE)	187.688	17.125	150.550	34.800	4.500	4.050	398.713	384.709	14.003
Total Certificated and Classified Staff (FTE)	854.388	34.013	289.850	34.800	12.761	10.640	1,236.452	1,224.732	11.719

**SB 858 RESERVE LEVEL DISCLOSURE REQUIREMENTS
2021/22 ADOPTED BUDGET**

District Name: Pleasanton Unified

Year:	Minimum Reserve Level Required	
2021-22	\$5,580,592	3%
2022-23	\$5,341,023	3%
2023-24	\$5,303,527	3%

**Amount of Assigned & Unassigned Ending Fund Balance
Exceeding the Minimum Reserve in Each Year**

2021-22	Total Amount	\$ 4,967,258
2022-23	Total Amount	\$ 3,028,211
2023-24	Total Amount	\$ 2,175,976

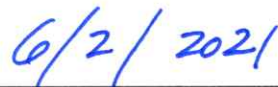
Reasons for the Reserve is Over the Minimum Required

2020-21	New revenue are subject to consideration for multiple purposes, including and not limited to negotiations, new programs, expanded programs.
2021-22	New revenue are subject to consideration for multiple purposes, including and not limited to negotiations, new programs, expanded programs.
2022-23	New revenue are subject to consideration for multiple purposes, including and not limited to negotiations, new programs, expanded programs.

I hereby certify, in accordance with the regulations and pursuant to Senate Bill (SB) 858 [Chapter 32/2014], that the above information was provided at a public hearing for the budget adoption.



CBO Signature



Date



Print Name

AB 2756 REPORTING REQUIREMENTS
2021/22 Adopted Budget Report

District: Pleasanton Unified

Date: 6/10/2021

Please check one:



The district does not have a study, report, evaluation, or audit that contains evidence that the school district is showing fiscal distress under the standards and criteria adopted in Section 33127, or a report on the school district by the County Office Fiscal Crisis and Management Assistance Team (FCMAT) or any regional team created pursuant to subdivision (i) or Section 42127.8.



The district has and is submitting the following reports under the requirement of EC 42127.6 (a)(1):

1. **Report Title:** _____
Prepared by: _____
2. **Date:** _____ **Copy attached** ☐
Report Title: _____
Prepared by: _____
Date: _____ **Copy attached** ☐
3. **Report Title:** _____
Prepared by: _____
Date: _____ **Copy attached** ☐

Attach additional sheets, if necessary.

Signature: _____


Chief Business Official

Date: _____

6/2/2021

Please submit this form with original signature and any accompanying reports by the reporting deadline to:
District Business & Advisory Services
Alameda County Office of Education
313 West Winton Avenue, Room 348
Hayward, CA 94544