# CHANGES TO SERVICE

Call as soon as you know of any changes. Allow up to 10 days for changes to be made. (925) 426-4410



## Call or Email the Transportation Department if you need to:

- Cancel pick up or drop off
- Permanently cancel busing
- Change the pick up or drop off address
- Update special medical conditions or needs
- Notify the District that your child will be attending a different school

# **IMPORTANT!**

#### Update your contact information:

- Home or work phone numbers
- Emergency contact names/numbers
- Sitter/day care phone numbers

# Contact information:

Pleasanton Unified School District Transportation Department 4665 Bernal Avenue Pleasanton, CA 94566

Phone: (925) 426-4410

Email: transportation@pleasantonusd.net

Pleasanton Unified School District busing is **group transportation** and routes may have up to 18-20 students on a route. We will follow the busing guidelines provided by Alameda Country Office of Education. **Please be aware your student may be on the bus up to 90 minutes each way.** 

Alameda County Office of Education Regarding Covid-19 2022-23 School Guidance information https://www.acoe.org/page/1117

# Pleasanton Unified School District

# STUDENT Transportation

2022-2023



## DRIVER CONTACT NOTES

Call: (925) 426	-4410
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Email: transportation@pleasantonusd.net

Bus Driver's Name: \_\_\_\_\_

Driver's Bus Number: \_\_\_\_\_

# HEALTH SAFETY RULES

- As the California Department of Public Health guidelines change, the operations department and bus drivers will keep you informed of any masking or testing requirements regarding Covid-19.
- Visit: https://tinyurl.com/ymea5dfn or click on the QR code for current information from the CDPH.



# **BE CAREFUL!**

While waiting for the bus, stay at least 10 feet away from the curb. Wait until the bus has come to a complete stop and the driver has opened the door before approaching the bus.

Do NOT attempt to pick up items that have fallen under the bus. Notify the driver and they will retrieve it for you.

## STUDENT CONDUCT

#### Students must ...

- Stay in their assigned seat.
- Cooperate and be respectful to the bus driver.
- Follow the bus driver's direction.
- Be respectful to other students on the school bus.
- Keep their hands and feet to themselves. •
- No eating or drinking on the school bus.
- After 3 disciplinary write-ups, student may be • suspended from bus services for 3 days.

## CALLING IN AN ABSENCE

If your child will not be riding the bus due to illness or vacation, please call:

#### PUSD Transportation Department at (925) 426-4410

- If you do not notify us in a timely manner, busing will be cancelled due to non-use after two (2) days.
- Please notify your driver AND call the office to make any special arrangements for your child. All changes to your child's service (*i.e.*, *parent* picking up student early, student going home with a friend, etc. ) must be communicated.

#### DID YOU KNOW?

- The District pays a daily rate to transport your child. Keeping us informed of situations when your child will not need the bus helps us keep costs under control.
- A "Permission to Drop-off Without Adult Supervision" form must be completed and on file if you want your child dropped off without an adult present. Please ask your driver for a copy or call (925) 426-4410 to request the necessary form. The form remains in effect during the current school year. The form MUST be renewed yearly.

#### Did your child leave something on the bus?

Don't worry! Your driver will make sure you get your property back. 🥝

### UNDELIVERABLE STUDENT

- Please be sure your child is ready 5-10 minutes before the bus arrives. The bus will NOT wait more than 2 minutes.
- Drivers are not always able to honk, so please watch for the bus.
- You must be home when the bus arrives to drop-off your child in the afternoon. Please be home at least 30 minutes before your child is due to arrive home.



Students cannot be dropped off without an adult being present (unless the District has a current school year "Permission to Drop-off Without Adult Supervision" form on file prior to drop off time).

- If you are not home, students will be taken to the Transportation Department at 4750 First Street, Pleasanton. This means that staff must care for your child while we try to contact you. For some children, this is very confusing and it can be a difficult experience. If we can't reach someone within one hour, staff will call the Pleasanton Police Department to assist in your child's safety.
- If any student refuses the transportation that PUSD offered, parents will be notified and they will have to pick up the student.

### To contact the Special Education Department: Phone: (925) 426-4293

